

SUPPLEMENTAL PROCUREMENT PLAN

Consolidated 2020

Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount					Page 1 of 3			
Department/Office: DILG					Regular	Contingency	Total			Date Submitted:			
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
			QTY	UNIT		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Meals	120.00	85	covers	10,200.00	85	10,200.00		0.00			-	-
2	Snacks	40.00	170	covers	6,800.00	170	6,800.00		0.00			-	-
3	Meals and snacks	160.00	35	pax	5,600.00	35	5,600.00		0.00			-	-
4	Punong Brgy. Meals and snacks	160.00	600	covers	96,000.00	150	24,000.00	200	32,000.00	250	40,000.00		-
5	Brgy. Treasurer's Meals ans snacks	160.00	285	covers	45,600.00	60	9,600.00	105	16,800.00	120	19,200.00		-
6	Brgy. Secretaries Meals ans snacks	160.00	200	covers	32,000.00	50	8,000.00	50	8,000.00	100	16,000.00		-
7	Lupon Tagapamayapa Pres. Meals & snacks	160.00	200	covers	32,000.00	50	8,000.00	50	8,000.00	100	16,000.00		-
8	Brgy. Tanod Pres. Meals & snacks	160.00	200	covers	32,000.00	50	8,000.00	50	8,000.00	100	16,000.00		-
9	Tribal Chieftain Meals ans Snacks	160.00	280	covers	44,800.00	70	11,200.00	70	11,200.00	140	22,400.00		-
10	DILG fieldmens meeting	160.00	100	covers	16,000.00	50	8,000.00	50	8,000.00		-		-
11	Bond Paper A4	200.00	20	reams	4,000.00		-	10	2,000.00	10	2,000.00		-
12	Bond paper long subs 20	200.00	20	reams	4,000.00		-	10	2,000.00	10	2,000.00		-
13	Folder legal	343.00	3	bundle	1,029.00		-	2	686.00	1	343.00		-
14	Staple wire	50.00	2	box	100.00		-	2	100.00		-		-
15	Assorted paper for certificates	40.00	40	packs	1,600.00		-	20	800.00	20	800.00		-
16	Calculator	382.00	1	unit	382.00		-	1	382.00		-		-
17	Data filer case (big)	200.00	10	pcs	2,000.00		-	7	1,400.00	3	600.00		-
18	Paper clip (Jumbo)	50.00	6	box	300.00		-	6	300.00		-		-
19	Assorted paper for certificates	40.00	20	packs	800.00		-	10	400.00	10	400.00		-
Subtotal					335,211.00		99,400.00		100,068.00		135,743.00		

This is to certify that the above procurement plan is in accordance with the objective of this office.

FLORENCE A. WABAN

Head of Department/Office

SUPPLEMENTAL PROCUREMENT PLAN

Consolidated 2020

Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount					Page 2 of 3			
Department/Office:					Regular	Contingency		Total	Date Submitted:				
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
			QTY	UNIT		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
21	Sticky notes	30.00	15	pads	450.00		-	10	300.00	5	150.00		-
22	Eraser (whiteboard)	13.00	1	pc	13.00		-	1	13.00		-		-
23	File organizer (legal)	85.00	9	pcs	765.00		-	9	765.00		-		-
24	Mouse optical USB connection type	122.00	1	pcs	122.00		-	1	122.00		-		-
25	Sign pen (black)	38.00	20	pcs	760.00		-	15	570.00	5	190.00		-
26	Sign pen (blue)	38.00	20	pcs	760.00		-	15	570.00	5	190.00		-
27	Stamp pad (60mmx100mm)	39.00	1	pc	39.00		-	1	39.00		-		-
28	Stamp pad ink (violet 50ml)	35.00	3	bottle	105.00		-	3	105.00		-		-
29	Tape (transparent 24mm)	12.00	4	roll	48.00		-	2	24.00	2	24.00		-
30	Correction tape	16.00	5	pcs	80.00		-	5	80.00		-		-
31	Folder, fancy legal	343.00	3	bundle	1,029.00		-	3	1,029.00		-		-
32	Photo paper A4	130.00	2	pack	260.00		-	2	260.00		-		-
33	File tab divider A4	12.00	1	set	12.00		-	1	12.00		-		-
34	Ballpen	7.00	1	pc	7.00		-	1	7.00		-		-
35	Folder L-type Legal	268.00	5	pack	1,340.00		-	2	536.00	3	804.00		-
36	Executive swivel chair	4,951.00	1	piece	4,951.00		-	1	4,951.00		-		-
37	Chair monobloc (beige) w/o armrest	308.00	10	pcs	3,080.00		-	10	3,080.00		-		-
38	Alcohol 68-70%,scented ethyl 500ml	56.00	11	bottle	616.00		-	11	616.00		-		-
39	Detergent powder	44.00	3	pouch	132.00		-	3	132.00		-		-
Subtotal					14,569.00				13,211.00		1,358.00		

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Head of Department/Office

SUPPLEMENTAL PROCUREMENT PLAN

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Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount				Page 3 of 3				
Department/Office:					Regular	Contingency		Total	Date Submitted:				
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
			QTY	UNIT		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
40	Tissue paper	79.00	10	packs	790.00		-	10	790.00		-		-
41	Polo shirt	600.00	4	pcs	2,400.00		-	4	2,400.00		-		-
42	Tape, electrical	21.00	5	roll	105.00		-	5	105.00		-		-
43	Water dispenser (hot and cold)	7,000.00	1	piece	7,000.00		-	1	7,000.00		-		-
44	Air freshener, 280ml/150g min.	100.00	5	can	500.00		-	5	500.00		-		-
45	Disinfectant spray,400-550 grams	142.00	3	can	426.00		-	3	426.00		-		-
46	External hard drive, 1TB	3,560.00	1	piece	3,560.00		-	1	3,560.00		-		-
47	Ballpen	7.00	1	piece	7.00		-	1	7.00		-		-
48	Pencil lead w/eraser	23.00	1	box	23.00		-	1	23.00		-		-
49	Flash drive, 16GB	184.00	2	pcs	368.00		-	2	368.00		-		-
50	Data file box,made of chipboard w/closed ends	85.00	6	pcs	510.00		-	6	510.00		-		-
51	Sign pen liquid/gel ink 0.5mm needle tip, black	38.00	4	pcs	152.00		-	4	152.00		-		-
52	File organizer	95.00	12	pcs	1,140.00		-	12	1,140.00		-		-
53	Bond paper, multicopy 70gsm (A4)	146.00	30	reams	4,380.00		-	30	4,380.00		-		-
54	Bond paper, multicopy 80 gsm (legal)	200.00	20	reams	4,000.00		-	20	4,000.00		-		-
55	Folder fancy, legal	343.00	2	bundle	686.00		-	2	686.00		-		-
56	Sign pen	38.00	4	pcs	152.00		-	4	152.00		-		-
57	Tape,transparent , 48mm	22.00	1	roll	22.00		-	1	22.00		-		-
Subtotal					26,221.00		-		26,221.00		-		-
Grandtotal					376,001.00		99,400.00		139,500.00		137,101.00		

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FLORENCE A. WABAN

Head of Department/Office