

SUPPLEMENTAL PROCUREMENT PLAN

Consolidated 2020

Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount					Page 1 of 1			
Department/Office: MBO					Regular	Contingency	Total	Date Submitted:					
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
			QTY	UNIT		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Ink, LC 3617, black	700.00	10	cart	7,000.00		-	10	7,000.00		-		-
2	INK, LC3617, magenta	700.00	3	cart	2,100.00		-	3	2,100.00		-		-
3	Ink,LC3617,cyan	700.00	3	cart	2,100.00		-	3	2,100.00		-		-
4	Ink,LC3617,yellow	700.00	3	cart	2,100.00		-	3	2,100.00		-		-
5	Photocopier	100,000.00	1	unit	100,000.00		-	1	100,000.00		-		-
6	Special Meals	80.00	60	covers	4,800.00		-		-	60	4,800.00		-
7	Computer Printer	26,000.00	1	unit	26,000.00		-		-	1	26,000.00		-
8	Ink, LC 3617, black	950.00	8	cart	7,600.00		-		0.00	8	7,600.00		-
9	INK, LC3617, magenta	800.00	2	cart	1,600.00		-		0.00	2	1,600.00		-
10	Ink,LC3617,cyan	800.00	2	cart	1,600.00		-		0.00	2	1,600.00		-
11	Ink,LC3617,yellow	800.00	2	cart	1,600.00		-		0.00	2	1,600.00		-
12	Ink, LC3619XL,black	3,200.00	2	cart	6,400.00		-		0.00	2	6,400.00		-
13	Ink,664	380.00	30	cart	11,400.00		-		0.00	30	11,400.00		-
14	Ballpen,blue	15.00	30	pcs	450.00		-		0.00	30	450.00		-
15	Calculator,16 digits	1,200.00	2	pcs	2,400.00		-		0.00	2	2,400.00		-
16	Data file box	100.00	10	pcs	1,000.00		-		0.00	10	1,000.00		-
17	External hard drive,2GB	1,800.00	2	pcs	3,600.00		-		0.00	2	3,600.00		-
18	Flash drive,64GB	1,200.00	2	pcs	2,400.00		-		0.00	2	2,400.00		-
					-		-		0.00		-		-
Total					184,150.00				113,300.00		70,850.00		

This is to certify that the above procurement plan is in accordance with the objective of this office.

EVELYN J. BAGUIO

Head of Department/Office