

SUPPLEMENTAL PROCUREMENT PLAN

Consolidated 2020

Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount				Page 1 of 5				
Department/Office: COA					Regular	Contingency		Total		Date Submitted:			
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
			QTY	UNIT		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Rug	65.00	4	pcs	260.00		-		-	4	260.00		-
2	Basin	105.50	1	pc	105.50		-		-	1	105.50		-
3	Soft broom	81.00	1	pc	81.00		-		-	1	81.00		-
4	Pot holder	8.70	2	pcs	17.40		-		-	2	17.40		-
5	Albatross	40.00	2	pcs	80.00		-		-	2	80.00		-
6	Scotch Brite	21.50	2	pcs	43.00		-		-	2	43.00		-
7	Fabric conditioner	208.50	1	pc	208.50		-		-	1	208.50		-
8	Fabric conditioner	198.00	1	pc	198.00		-		-	1	198.00		-
9	Dishwashing liquid	179.00	1	pc	179.00		-		-	1	179.00		-
10	Tissue	185.50	1	pc	185.50		-		-	1	185.50		-
11	Bath soap	19.00	2	pcs	38.00		-		-	2	38.00		-
12	Bath soap	28.00	3	pcs	84.00		-		-	3	84.00		-
13	Disinfectant	162.00	2	pcs	324.00		-		-	2	324.00		-
14	Disinfectant	173.00	2	pcs	346.00		-		-	2	346.00		-
15	Detergent powder	12.50	12	pcs	150.00		-		-	12	150.00		-
16	Detergent bar	8.50	2	pcs	17.00		-		-	2	17.00		-
17	Dishwashing liquid	197.00	1	pc	197.00		-		-	1	197.00		-
18	Chocolate drink	91.50	2	pcs	183.00		-		-	2	183.00		-
19	Instant 3 in 1 Coffee	185.00	1	pc	185.00		-		-	1	185.00		-
Subtotal 1					2,881.90		0.00		0.00		2,881.90		0.00

This is to certify that the above procurement plan is in accordance with the objective of this office.

JULIETA D. ROLDAN, CPA
 Head of Department/Office

SUPPLEMENTAL PROCUREMENT PLAN

Consolidated 2020

Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount				Page 2 of 5				
Department/Office: COA					Regular	Contingency	Total		Date Submitted:				
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
			QTY	UNIT		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
20	Coffee	65.00	2	pcs	130.00		-		-	2	130.00		-
21	Bond paper A4	211.00	10	pcs	2,110.00		-		-	10	2,110.00		-
22	Bond paper long	243.00	5	pcs	1,215.00		-		-	5	1,215.00		-
23	Bond paper	220.50	5	pcs	1,102.50		-		-	5	1,102.50		-
24	Folder long	7.50	24	pcs	180.00		-		-	24	180.00		-
25	Scissors	51.00	2	pcs	102.00		-		-	2	102.00		-
26	Staple wire #35	67.50	2	pcs	135.00		-		-	2	135.00		-
27	Plastic fastener	43.00	2	pcs	86.00		-		-	2	86.00		-
28	Packaging tape	76.00	2	pcs	152.00		-		-	2	152.00		-
29	Expanded envelope long	14.00	12	pcs	168.00		-		-	12	168.00		-
30	Expanded envelope short	12.70	12	pcs	152.40		-		-	12	152.40		-
31	Folder short	4.60	36	pcs	165.60		-		-	36	165.60		-
32	Glue	65.50	2	pcs	131.00		-		-	2	131.00		-
33	Pentel pen	42.00	2	pcs	84.00		-		-	2	84.00		-
34	Paper clips	26.50	2	pcs	53.00		-		-	2	53.00		-
35	Ballpen	24.00	12	pcs	288.00		-		-	12	288.00		-
36	Correction tape	20.00	6	pcs	120.00		-		-	6	120.00		-
37	Tape	24.50	2	pcs	49.00		-		-	2	49.00		-
38	Coffee	421.00	2	pcs	842.00		-		-	2	842.00		-
Subtotal					7,265.50		0.00		0.00		7,265.50		0.00

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 Head of Department/Office

SUPPLEMENTAL PROCUREMENT PLAN

Consolidated 2020

Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount				Page 3 of 5				
Department/Office: COA					Regular	Contingency		Total	Date Submitted:				
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
			QTY	UNIT		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
39	Plastic Box	1,065.00	7	pc	7,455.00		-		-	7	7,455.00		-
40	Detergent powder (1kg)	95.00	1	pc	95.00		-		-	1	95.00		-
41	Detergent powder (2kg)	190.00	1	pc	190.00		-		-	1	190.00		-
42	Bleach (colorsafe)	70.00	1	pc	70.00		-		-	1	70.00		-
43	Bleach (1/2 gal)	75.00	1	pc	75.00		-		-	1	75.00		-
44	Disinfectant spray	540.00	1	pc	540.00		-		-	1	540.00		-
45	Toilet cleaner	149.00	1	pc	149.00		-		-	1	149.00		-
46	Dishwashing Liquid	180.00	2	pc	360.00		-		-	2	360.00		-
47	Ballpen	10.00	12	pc	120.00		-		-	12	120.00		-
48	Face Shield	90.00	10	pc	900.00		-		-	10	900.00		-
49	Alcohol (1 gal)	510.00	1	pc	510.00		-		-	1	510.00		-
50	Stamp pad ink	20.00	2	pc	40.00		-		-	2	40.00		-
51	Folder (long)	7.00	10	pc	70.00		-		-	10	70.00		-
52	Record book	70.00	2	pc	140.00		-		-	2	140.00		-
53	Packaging tape	40.00	1	pc	40.00		-		-	1	40.00		-
54	Staple wire #35	50.00	2	pc	100.00		-		-	2	100.00		-
55	Correction tape	35.00	1	pc	35.00		-		-	1	35.00		-
56	Highlighter	50.00	10	pc	500.00		-		-	10	500.00		-
57	Pentel pen	45.00	4	pc	180.00		-		-	4	180.00		-
Subtotal					11,569.00		0.00		0.00		11,569.00		0.00

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JULIETA D. ROLDAN,CPA
 Head of Department/Office

SUPPLEMENTAL PROCUREMENT PLAN

Consolidated 2020

Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount				Page 4 of 5				
Department/Office: COA					Regular	Contingency		Total	Date Submitted:				
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
			QTY	UNIT		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
58	Expandable envelope	15.00	15	pc	225.00		-		-	15	225.00		-
59	Bond paper (short)	250.00	10	pc	2,500.00		-		-	10	2,500.00		-
60	Filer	290.00	5	pc	1,450.00		-		-	5	1,450.00		-
61	Folder expanded (long)	20.00	35	pcs	700.00		-		-		-	35	700.00
62	Plastic paper fastener	55.00	2	bxs	110.00		-		-		-	2	110.00
63	Metal paper fastener	70.00	2	bxs	140.00		-		-		-	2	140.00
64	Flash drive 16GB	650.00	5	pcs	3,250.00		-		-		-	5	3,250.00
65	Pencil #2	120.00	1	bxs	120.00		-		-		-	1	120.00
66	Acetate (PVC-cover)	15.00	78	pcs	1,170.00		-		-		-	78	1,170.00
67	Gel pen 0.5-red	60.00	4	pcs	240.00		-		-		-	4	240.00
68	Gel pen 0.5- black	60.00	4	pcs	240.00		-		-		-	4	240.00
69	Marker red	50.00	2	pcs	100.00		-		-		-	2	100.00
70	Note pad - stick-on	110.00	10	pad	1,100.00		-		-		-	10	1,100.00
71	Book paper F4	280.00	5	reams	1,400.00		-		-		-	5	1,400.00
72	Book paper A4	270.00	5	reams	1,350.00		-		-		-	5	1,350.00
73	Ink brother-black	590.00	3	bot	1,770.00		-		-		-	3	1,770.00
74	Ink brother-magenta	590.00	2	bot	1,180.00		-		-		-	2	1,180.00
75	Ink brother-cyan	590.00	2	bot	1,180.00		-		-		-	2	1,180.00
76	Ink brother-yellow	590.00	1	bot	590.00		-		-		-	1	590.00
Subtotal					18,815.00		0.00		0.00		4,175.00		14,640.00

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 Head of Department/Office

SUPPLEMENTAL PROCUREMENT PLAN

Consolidated 2020

Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount				Page 5 of 5				
Department/Office: COA					Regular	Contingency	Total		Date Submitted:				
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
			QTY	UNIT		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
77	Rug	70.00	4	pcs	280.00		-		-		-	4	280.00
78	Tissue	250.00	1	bundle	250.00		-		-		-	1	250.00
79	Spoon	350.00	1	doz	350.00		-		-		-	1	350.00
80	Fork	350.00	1	doz	350.00		-		-		-	1	350.00
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Subtotal					1,230.00		-		-		-		1,230.00
Grandtotal					41,761.40		0.00		0.00		25,891.40		15,870.00

This is to certify that the above procurement plan is in accordance with the objective of this office.

JULIETA D. ROLDAN, CPA
 Head of Department/Office

SUPPLEMENTAL PROCUREMENT PLAN
FOR THE 3rd QUARTER 2020

Province , City or Municipality: QUEZON BUKIDNON

Plan Control No. _____					Planned Amount					Page 1 of 1			
Department/Office: COA					Regular	Contingency	Total			Date Submitted:			
Items No.	Description	Unit Cost	Quantity		TOTAL COST	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
			QTY	UNIT		Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
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Total					0.00		0.00		0.00		0.00		0.00

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Head of Department/Office