

**ANNUAL PROCUREMENT PLAN
FOR CALENDAR YEAR 2021**

Province, City or Municipality: QUEZON

Plan Control No. _____					Planned Amount				Page 1 of 1				
Department/ Office: HRMO					Regular	Contingency		Total		Date Submitted:			
Item No	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Desktop Computer	30,000.00	3	set	90,000.00	3	90,000.00		-		-		-
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TOTAL					90,000.00		90,000.00		-		-		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

GARY A. GALARRITA
Head of Department/Office