

**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2019**

Province, City or Municipality : QUEZON

Plan Control No. MEO-01					Planned Amount					Page <u>1</u> of <u>3</u> pages				
Department/ Office: Municipal Engineering Office					Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION									
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter			
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount		
OFFICE SUPPLIES														
1	DTR	0.25	10000	pcs	2,500.00	2500	625.00	2468	617.00	2524	631.00	2508	627.00	
2	A3 bond paper 80 gsm	500.00	2	reams	1,000.00		-	1	500.00	1	500.00		-	
3	Ballpen,best quality(blue/blk)	400.00	4	boxes	1,600.00	1	400.00	1	400.00	1	400.00	1	400.00	
4	Battery(double A,heavy duty,energizer)	55.00	8	pairs	440.00	2	110.00	2	110.00	2	110.00	2	110.00	
5	Battery(triple A,heavy duty,energizer)	55.00	4	pairs	220.00	1	55.00	1	55.00	1	55.00	1	55.00	
6	Binder clip (small)	32.00	25	boxes	800.00	10	320.00	9	288.00	2	64.00	4	128.00	
7	Book paper A4, 80 gsm	200.00	50	reams	10,000.00	20	4,000.00	10	2,000.00	15	3,000.00	5	1,000.00	
8	Book paper,long 80 gsm	210.00	55	reams	11,550.00	12	2,520.00	18	3,780.00	14	2,940.00	11	2,310.00	
9	Carbon film(blue-long)	280.00	1	boxes	280.00		-		-	1	280.00		-	
10	Computer genuine ink 100ml	810.00	12	packs	9,720.00	3	2,430.00	3	2,430.00	3	2,430.00	3	2,430.00	
11	Computer keyboard	400.00	1	pc	400.00		-	1	400.00		-		-	
12	Correction tape 5 mtr,roller type	50.00	85	pcs	4,250.00	20	1,000.00	20	1,000.00	20	1,000.00	25	1,250.00	
13	Easy file w/cover(big)	300.00	4	pcs	1,200.00	1	300.00	1	300.00	1	300.00	1	300.00	
14	Expanded envelope	35.00	12	pcs	420.00	3	105.00	3	105.00	3	105.00	3	105.00	
15	Folder long, 14 pts	500.00	4	boxes	2,000.00	1	500.00	1	500.00	1	500.00	1	500.00	
16	Glue, all purpose (1 liter)	300.00	1	liter	300.00		-	1	300.00		-		-	
17	Highlighter pen	40.00	6	pcs	240.00		-		-	6	240.00		-	
18	Ink refill (signpen .5)	20.00	48	pcs	960.00	12	240.00	12	240.00	12	240.00	12	240.00	
19	Notepads, stick on 3x3	40.00	12	pads	480.00	3	120.00	3	120.00	3	120.00	3	120.00	
20	Optical mouse,USB connection type	150.00	2	pcs	300.00		-	1	150.00		-	1	150.00	
21	Paper clip plastic coat	20.00	4	boxes	80.00	1	20.00	2	40.00	1	20.00		-	
22	Paper fastener (stainless)heavy duty	70.00	12	boxes	840.00	3	210.00	3	210.00	3	210.00	3	210.00	
23	Paste (Jar)	100.00	1	pcs	100.00		-		-		-	1	100.00	
24	Permanent marker (black,blue)	20.00	12	pcs	240.00	2	40.00	4	80.00	4	80.00	2	40.00	
25	Photopaper (good quality)	120.00	8	packs	960.00	2	240.00	2	240.00	2	240.00	2	240.00	
26	Record book 300 pages	70.00	24	pcs	1,680.00	6	420.00	6	420.00	6	420.00	6	420.00	
27	Scissor heavy duty big	100.00	4	pcs	400.00		-		-	2	200.00	2	200.00	
28	Sign pen (refillable)	60.00	36	pcs	2,160.00	6	360.00	6	360.00	12	720.00	12	720.00	
29	Staple wire #35	40.00	24	boxes	960.00	6	240.00	6	240.00	6	240.00	6	240.00	

30	Stapler #35 w/remover	250.00	2	pcs	500.00		-	1	250.00	1	250.00		-
31	Tape,masking #2	60.00	4	rolls	240.00		-	2	120.00	1	60.00	1	60.00
32	Tape,packaging #2	40.00	4	rolls	160.00	1	40.00	1	40.00	1	40.00	1	40.00
33	Tape,transparent #1	30.00	4	rolls	120.00	1	30.00	1	30.00	1	30.00	1	30.00
34	USB 4G (flash drive)	400.00	4	pcs	1,600.00	1	400.00	1	400.00	1	400.00	1	400.00
35	Clear book (long) 200 pages	300.00	5	pcs	1,500.00	2	600.00	1	300.00	1	300.00	1	300.00
36	Engineer field book	200.00	8	pcs	1,600.00	2	400.00	2	400.00	4	800.00		-
37	Rechargeable battery (AA size,2500mAh)	500.00	2	pairs	1,000.00		-	1	500.00		-	1	500.00
38	Steel measuring tape (6 meters)(Japan made)	400.00	3	pcs	1,200.00	3	1,200.00		-		-		-
39	Toner for MP 2014D #842137	3,700.00	5	pcs	18,500.00	1	3,700.00	1	3,700.00	1	3,700.00	2	7,400.00
	REPAIR AND MAINTENANCE		0		-		-		-		-		-
40	6 - 4 x 4 x 6 - Post	28.00	48	bdf.	1,344.00	48	1,344.00		-		-		-
41	4 - 2 x 4 x 10 - Girt	28.00	26.67	bdf.	746.76	26.67	746.76		-		-		-
42	12 - 2 x 4 x 12 - Bottom Chord	28.00	96	bdf.	2,688.00	96	2,688.00		-		-		-
43	6 - 2 x 4 x 10 - Top Chord	28.00	40	bdf.	1,120.00	40	1,120.00		-		-		-
44	6 - 2 x 4 x 12 - Collar/Web Member	28.00	48	bdf.	1,344.00	48	1,344.00		-		-		-
45	24 - 2 x 3 x 12 - Purlins	28.00	144	bdf.	4,032.00	144	4,032.00		-		-		-
46	11 - 1 x 8 x 10 - Fascia Board	28.00	73.33	bdf.	2,053.24	73.33	2,053.24		-		-		-
47	50 x 2 x 3 x 10 - Studding/Bridging	28.00	250	bdf.	7,000.00	250	7,000.00		-		-		-
48	10 - 2 x 4 x 12 - Window Jambs	28.00	80	bdf.	2,240.00	80	2,240.00		-		-		-
49	8 - 2 x 3 x 10 -Shutter Frame	28.00	40	bdf.	1,120.00	40	1,120.00		-		-		-
50	1/2 x 2 x 8 - Stiffener	15.00	50	pcs	750.00	50	750.00		-		-		-
51	1/4 x 4 x 8 Plywood	380.00	5	sheets	1,900.00	5	1,900.00		-		-		-
52	4' x 8' Bamboo Weave (Amacan)	160.00	16	sheets	2,560.00	16	2,560.00		-		-		-
53	Ga 26 x 10' GI Corr. Sheet	300.00	22	sheets	6,600.00	22	6,600.00		-		-		-
54	Ga 26 GI Plain Sheet	240.00	2	sheets	480.00	2	480.00		-		-		-
55	LP Hinges 3"	54.00	3	Pairs	162.00	3	162.00		-		-		-
56	Door Knob	550.00	2	sets	1,100.00	2	1,100.00		-		-		-
57	Umbrella Head Nails	90.00	4	kls.	360.00	4	360.00		-		-		-
58	CW Nail # 5	70.00	5	kls	350.00	5	350.00		-		-		-
59	CW Nail # 4	70.00	15	kls	1,050.00	15	1,050.00		-		-		-
60	CW Nail # 2 1/2	70.00	6	kls	420.00	6	420.00		-		-		-
61	CW Nail #2	70.00	5	kls.	350.00	5	350.00		-		-		-
62	CW Nail #1	80.00	1	kls	80.00	1	80.00		-		-		-
63	11Bx22"Glass Jalousie w/Aluminum Frame	900.00	10	sets	9,000.00	10	9,000.00		-		-		-
64	4" CHB	9.00	250	PCS.	2,250.00	250	2,250.00		-		-		-
65	Portland Cement	280.00	70	bags	19,600.00	70	19,600.00		-		-		-
66	Screened Sand	1,200.00	33	cu.m.	39,600.00	33	39,600.00		-		-		-
67	10mm x 6m Rebars	145.00	44	length	6,380.00	44	6,380.00		-		-		-
68	GI Tie Wire #16	70.00	6	kls.	420.00	6	420.00		-		-		-

69	3mm x 25mm x 6m Angle Bar	380.00	5	length	1,900.00	5	1,900.00	-	-	-
70	1.2mm x 2" x 3 x 6m C-Purlins	390.00	3	length	1,170.00	3	1,170.00	-	-	-
71	Ga 26 X 12' GI Corr. Sheets	300.00	4	sheets	1,200.00	4	1,200.00	-	-	-
72	Tek Screw	3.00	60	pcs	180.00	60	180.00	-	-	-
73	Welding Rod	150.00	3	kls.	450.00	3	450.00	-	-	-
74	1/2" Faucet	150.00	14	pcs.	2,100.00	14	2,100.00	-	-	-
75	1/2" x 12" Nipple	30.00	14	pcs.	420.00	14	420.00	-	-	-
76	1/2" GI Tee	30.00	13	pcs.	390.00	13	390.00	-	-	-
77	1/2" x 4" GI Nipple	30.00	1	pcs.	30.00	1	30.00	-	-	-
78	1/2" GI Elbow	25.00	1	pcs.	25.00	1	25.00	-	-	-
79	1/2" PE Coupler	90.00	1	pcs	90.00	1	90.00	-	-	-
80	1/2" PE Equal Tee	130.00	1	pcs	130.00	1	130.00	-	-	-
81	2" PCV Elbow	30.00	2	pcs	60.00	2	60.00	-	-	-
82	2" x 10 PCV Pipe	250.00	1	pcs.	250.00	1	250.00	-	-	-
83	4" x 4" Floor Drain	60.00	1	pcs.	60.00	1	60.00	-	-	-
84	3/4" Teflon	20.00	3	pcs.	60.00	3	60.00	-	-	-
85	.60 x .60 Glazed Tiles	85.00	20	pcs.	1,700.00	20	1,700.00	-	-	-
86	Portland Cement	285.00	117	bags	33,345.00	117	33,345.00	-	-	-
87	Grout Cement	80.00	1	pack	80.00	1	80.00	-	-	-
88	4 - 4 x 4 x 10 Post	28.00	53.33	bd.ft.	1,493.24	53.33	1,493.24	-	-	-
89	42 - 2 x 4 x 12 - Trusses	28.00	336	bd.ft.	9,408.00	336	9,408.00	-	-	-
90	10 - 2 x 6 x 10 - Girt	28.00	100	bd.ft.	2,800.00	100	2,800.00	-	-	-
91	80 - 2 x 3 x 10 - Purlins	28.00	400	bd.ft.	11,200.00	400	11,200.00	-	-	-
92	50 - 2 x 2 x 10 - Studs	28.00	166.66	bd.ft.	4,666.48	166.66	4,666.48	-	-	-
93	1/4 x 4 x 8 Plywood	380.00	7	sheets	2,660.00	7	2,660.00	-	-	-
94	Bambo Weave (Amacan)	170.00	12	sheets	2,040.00	12	2,040.00	-	-	-
95	Ga 26 X 12' GI Corr. Sheets	370.00	26	sheets	9,620.00	26	9,620.00	-	-	-
96	Ga 26 GI Plain Sheet	260.00	3	sheets	780.00	3	780.00	-	-	-
97	CW Nail #4 (25 kls.)	1,300.00	1	keg	1,300.00	1	1,300.00	-	-	-
98	CW Nail # 2 1/2 (25 kls)	1,300.00	1	keg	1,300.00	1	1,300.00	-	-	-
99	CW Nail #1	80.00	0.5	kl.	40.00	0.5	40.00	-	-	-
100	4" CHB	8.50	160	KLS.	1,360.00	160	1,360.00	-	-	-
101	Portland Cement	280.00	40	pcs.	11,200.00	40	11,200.00	-	-	-
102	Screened Sand	700.00	10	m	7,000.00	10	7,000.00	-	-	-
106	34-3x8x12 - G-melina lumber	30.00	816	bdf.	24,480.00	816	24,480.00	-	-	-
107	42-3x8x10 - G-melina lumber	30.00	840	bdf.	25,200.00	840	25,200.00	-	-	-
108	CW nails #6	64.00	5	kls	320.00	5	320.00	-	-	-
109	Portland Cement	285.00	100	bags	28,500.00	100	28,500.00	-	-	-
110	Latex gloss Ivory	700.00	3	gallon	2,100.00	3	2,100.00	-	-	-
111	Latex gloss Brown	700.00	1	gallon	700.00	1	700.00	-	-	-

112	4" CHB	9.50	380	pcs	3,610.00	380	3,610.00		-		-		-
113	10mm x 6m Rebars	140.00	18	length	2,520.00	18	2,520.00		-		-		-
114	Concrete baluster .70m	120.00	96	pcs	11,520.00	96	11,520.00		-		-		-
115	8-2x3x10 G-melina	28.00	40	bd.ft.	1,120.00	40	1,120.00		-		-		-
116	12-2x2x10 G-melina	28.00	40	bd.ft.	1,120.00	40	1,120.00		-		-		-
117	latex gloss apple green	650.00	5	gallon	3,250.00	5	3,250.00		-		-		-
118	Latex gloss dark green	650.00	3	gallon	1,950.00	3	1,950.00		-		-		-
119	Paint brush #2	60.00	2	pcs	120.00	2	120.00		-		-		-
120	ACSR	52.00	100	meters	5,200.00	100	5,200.00		-		-		-
121	Wire holder #1	38.00	20	pcs	760.00	20	760.00		-		-		-
122	PDX #14/2	4,200.00	1	box	4,200.00	1	4,200.00		-		-		-
123	Staple wire #1	45.00	10	box	450.00	10	450.00		-		-		-
124	Split knob	8.00	100	pcs	800.00	100	800.00		-		-		-
125	Receptacle Omni	30.00	15	pcs	450.00	15	450.00		-		-		-
126	Led bulb 12w	275.00	15	pcs	4,125.00	15	4,125.00		-		-		-
127	Flash type Outlet - 2 gang	180.00	2	sets	360.00	2	360.00		-		-		-
128	flash type Switch - 2 gang	180.00	2	sets	360.00	2	360.00		-		-		-
129	Electrical tape big	40.00	5	pcs	200.00	5	200.00		-		-		-
130	surface type switch	40.00	15	pcs	600.00	15	600.00		-		-		-
131	Junction box	35.00	10	pcs	350.00	10	350.00		-		-		-
132	Surface type outlet	40.00	10	pcs	400.00	10	400.00		-		-		-
133	Improvement of School stage-Kiburiao	15,780.00	1		15,780.00		-	1	15780		-		-
134	Construction of Street Light Pedestal	35,624.90	1		35,624.90		-	1	35624.9		-		-
135	Rehab of Flooring (Tileworks)	26,370.00	1		26,370.00		-	1	26370		-		-
136	Labor cost (Aircon Installer)	24,000.00	1		24,000.00		-	1	24000		-		-
137	Replacement of Street Lights Connection &	36,000.00	1		36,000.00		-	1	36000		-		-
138	Multi- Purpose Building	28,460.00	1		28,460.00		-	1	28,460.00		-		-
139	Repair of School Buuilding-Kiburiao	70,210.00	1		70,210.00		-	1	70210		-		-
140	Partition wall @ MDRRMO Bldg.	60,039.80	0		-		-		60039.8		-		-
141	Construction of a pre-cast lined canal	51,910.00	0		-		-		51910		-		-
142	Improvement of Stage & CR @ Doña Resin	90,800.00	1		90,800.00		-		-	1	90800		-
143	Installation of Electricals @ SB office	26,997.50	1		26,997.50		-		-	1	26997.5		-
144	Rehab & repair of Mun.Street Lights-Poblac	198,268.00	1		198,268.00		-		-	1	198,268.00		-
	FUEL,OIL & LUBES		0		-		-		-		-		-
145	Fuel, Oil & Lubes	250,000.00	4		1,000,000.00	1	250000	1	250000	1	250000	1	250000
146	Fuel,Oil & lubricants	978,208.36	0		-		-		-		-		968208.4
147	Fuel	54.00	920		49,680.00		-		-		-	920	#####
	OTHER SUPPLIES AND MATERIALS		0		-		-		-		-		-
148	Dishwashing liquid	75.00	8	bottles	600.00	2	150.00	2	150.00	2	150.00	2	150.00
149	Christmas decors	6,000.00	0		-		-		-		-		2000

150	Chlorine bleach liquid (500 ml)	25.00	8	pcs	200.00	2	50.00	3	75.00	3	75.00		-
151	Fabric conditioner liquid (downy sachet 27m	7.00	18	pcs	126.00	1	7.00	3	21.00	13	91.00	1	7.00
152	Feather duster	50.00	4	pcs	200.00	2	100.00	1	50.00	1	50.00		-
153	Furniture cleaner,aerosol type 300ml/can	100.00	4	pcs	400.00	2	200.00	1	100.00	1	100.00		-
154	Mop head, 400 grams	120.00	2	pcs	240.00	1	120.00		-	1	120.00		-
155	Mosquito spray big	300.00	4	bots	1,200.00	1	300.00	2	600.00	1	300.00		-
156	Detergent powder 500g	40.00	1	pack	40.00	1	40.00		-		-		-
157	Rubber band # 18	100.00	1	boxes	100.00		-	1	100.00		-		-
158	Rubbing alcohol, 70% Ethyl, 500ml	60.00	46	bots	2,760.00	16	960.00	13	780.00	13	780.00	4	240.00
159	Rugs (floor)	50.00	4	pcs	200.00	2	100.00		-	2	100.00		-
160	Scouring pad made of synthetic nylon (scot	160.00	1	pack	160.00		-		-	1	160.00		-
161	Soft brooms	50.00	8	pcs	400.00	2	100.00	2	100.00	4	200.00		-
162	Security steel grills installation	61,357.82	1		61,357.82		-		-	1	61357.82		-
	IT,OFFICE & COMMUNICATION EQUIPMENT		0		-		-		-		-		-
163	Laptop	50,000.00	1	unit	50,000.00	1	50,000.00		-		-		-
164	Computer w/printer	30,000.00	1	unit	30,000.00	1	30,000.00		-		-		-
165	Plotter set	170,000.00	1	set	170,000.00	1	170,000.00		-		-		-
166	LCD Projektor	30,000.00	1	unit	30,000.00		-		-	1	30,000.00		-
167	Digital Camera	20,000.00	1	unit	20,000.00		-		-	1	20,000.00		-
	SPAREPARTS / RESCUE EQUIPMENTS		0		-		-		-		-		-
168	Spareparts	300,000.00	3.5		1,050,000.00	2.5	750,000.00	1	300000		-		-
169	Labor	81,250.00	4		325,000.00	1	81,250.00	1	81250	1	81250	1	81250
170	Construction of residential building	3,000,000.00	1		3,000,000.00		-		-	1	3,000,000.00		-
171	Rehab/concreting of road-	720,000.00	1		720,000.00		-		-	1	720,000.00		-
172	Rehab/concreting of road-	1,087,297.20	1		1,087,297.20		-		-	1	1,087,927.20		-
173	Construction of drainage canal Phase II	760,918.00	1		760,918.00		-		-	1	760,918.00		-
174	Construction of drainage canal Phase I	1,500,000.00	1		1,500,000.00		-		-	1	1,500,000.00		-
	PROJECTS & VEHICLES		0		-		-		-		-		-
175	Construction/Rehabilitation of Local roads &	3,630,000.00	1		3,630,000.00	1	3,630,000.00		-		-		-
176	Construction/Rehabilitation of Local roads &	2,455,000.00	1		2,455,000.00	1	2,455,000.00		-		-		-
177	Construction/Rehabilitation of Local roads &	2,345,000.00	1		2,345,000.00	1	2,345,000.00		-		-		-
178	Construction/Rehabilitation of Local roads &	4,070,000.00	1		4,070,000.00	1	4,070,000.00		-		-		-
179	Extension of Day Care Center,Purok Pag-A	56,000.00	1		56,000.00	1	56,000.00		-		-		-
180	Installation of Municipal street Lights	776,999.30	1		776,999.30	1	776,999.30		-		-		-
181	Construction of National Development Cent	2,107,715.45	1		2,107,715.45	1	2,107,715.45		-		-		-
182	Construction of MPB (Phase II)- QNHS	272,440.00	1		272,440.00	1	272,440.00		-		-		-
183	Construction of School Bldg. (3 Classroom)	279,218.24	1		279,218.24	1	279,218.24		-		-		-
184	Rehabilitation of Brgy.Roads - Sta. Fe	500,000.00	1		500,000.00		-	1	500000		-		-
185	REhabilitation of Brgy.Roads - Sto. Doming	500,000.00	1		500,000.00		-	1	500000		-		-
186	Rehabilitation of Brgy. Roads - Cawayan	500,000.00	1		500,000.00		-	1	500000		-		-

187	Proposed Municipal Bodega - Libertad	1,549,390.00	1		1,549,390.00			-	1	1549390		-		-	
188	Rehab/Concreting of Roads-Poblacion	2,007,396.21	1		2,007,396.21			-	1	2007396.21		-		-	
189	Concreting of Roads-Libertad	406,420.87	1		406,420.87			-	1	406,420.87		-		-	
190	Improvement of Luan-Luan Spring Resort	681,980.00	1		681,980.00			-	1	681980		-		-	
191	Construction of MDRRMC building (Phase I)	515,000.00	1		515,000.00			-	1	515000		-		-	
192	Rehab/Concreting of Roads-Poblacion - Fre	4,092,258.99	1		4,092,258.99			-	1	4092258.99		-		-	
193	Construction of Drainage Canal-Mun.Ground	506,475.00	1		506,475.00			-	1	506475		-		-	
194	Upgrading of Slaughter House & Hogpen	1,700,000.00	1		1,700,000.00			-	1	1700000		-		-	
195	Rehab/Concreting of Road- Poblacion	2,865,679.58	1		2,865,679.58			-		-	1	2,865,679.58		-	
196	Fabrication of Multi-Purpose steel stage - Li	227,060.00	1		227,060.00			-		-	1	227060		-	
197	Rehab/Concreting of Local Roads	694,235.75	1		694,235.75			-	1	694235.75		-		-	
198	Vermi Culture Building	625,000.00	1		625,000.00			-	1	625000		-		-	
199	Construction of Impounding Dam	2,360,000.00	1		2,360,000.00			-	1	2360000		-		-	
200	Installation of Street Light System - Libertad	221,777.10	1		221,777.10			-				-	1	221777.1	
201	Construction of Multi-purpose Drying Pavement	416580	1		-			-		-		-	1	416580	
202	Construction of Residential Building-Paglau	3,500,000.00	1		3,500,000.00			-		-		-	1	3500000	
203	Installation of Street Lights System- Libertad	718,877.95	1		718,877.95			-		-		-	1	718878	
204	Rehab/concreting of Road-Libertad	335,440.00	1		335,440.00			-		-		-	1	335440	
205	Installation & maintenance of Street Lights	335,100.00	1		335,100.00			-		-		-	1	335100	
206	Inst. Of Street Lighting System-Libertad-Sa	495,170.00	1		495,170.00			-		-		-	1	495170	
TOTAL					4,330,610.00										

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

ROY N. NIONES, CE
(Head of Department/Office)