

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality : QUEZON

Plan Control No. MWSDO-01				Planned Amount			Page <u>1</u> of <u>3</u> pages					
Department/ Office: Municipal Social Welfare Development Office				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
<b>OFFICE SUPPLIES</b>												
1	LX 300 computer ribbon	150.00	10 pcs	1,500.00		-		-	5	750.00	5	750.00
2	Paper fastener plastic	75.00	3 boxes	225.00		-		-	3	225.00		-
3	Cellophane tape 1 "	38.00	12 rolls	456.00	12	456.00		-		-		-
4	Ballpen	7.00	50 pcs	350.00	50	350.00		-		-		-
5	Battery double AA	17.42	12 pcs	209.04		-	12	209.04		-		-
6	Correction tape	31.20	12 pcs	374.40	12	374.40		-		-		-
7	DTR	25.00	12 pads	300.00	12	300.00		-		-		-
8	Bond paper A4 size	185.00	24 reams	4,440.00	5	925.00	6	1,110.00	8	1,480.00	5	925.00
9	Bond paper legal size	195.00	24 reams	4,680.00	5	975.00	6	1,170.00	8	1,560.00	5	975.00
10	Cartolina assorted color	64.80	6 pcs	388.80		-		-	6	388.80		-
11	Record book 50 leaves	60.32	28 pcs	1,688.96		-	8	482.56	13	784.16	7	422.24
12	Stamping pad ink	27.66	3 bottles	82.98		-		-	3	82.98		-
13	Manila paper	13.00	20 pcs	260.00		-		-	20	260.00		-
14	Bond paper A4 size	190.00	30 reams	5,700.00	5	950.00	5	950.00	10	1,900.00	10	1,900.00
15	Bond paper ,legal size	210.00	30 reams	6,300.00	5	1,050.00	5	1,050.00	10	2,100.00	10	2,100.00
16	Carbon film,polythylene gold black	480.00	2 boxes	960.00		-	2	960.00		-		-
17	Data file box w/cover	837.36	1 dozen	837.36	1	837.36		-		-		-
18	Ballpoint pen, fine blk/blue	8.00	50 pcs	400.00	50	400.00		-		-		-
19	Folder,tagboard legal size	200.37	10 pack	2,003.70	5	1,001.85	5	1,001.85		-		-
20	Staple wire #35	230.00	10 boxes	2,300.00		-	10	2,300.00		-		-
21	Sign pen, pilot	40.00	15 pcs	600.00	15	600.00		-		-		-
22	Specialty paper	35.00	24 packs	840.00	12	420.00	12	420.00		-		-
23	Paper fastener,25mmx70mm apart	57.09	5 boxes	285.45		-		-	5	285.45		-
24	Flash drive	194.48	8 pcs	1,555.84		-	8	1,555.84		-		-
25	Stamping pad, medium	27.66	5 pcs	138.30	3	82.98		-	2	55.32		-
26	OH Pen, black	60.00	5 pcs	300.00	5	300.00		-		-		-
27	Correction tape	31.20	40 pcs	1,248.00	20	624.00		-	20	624.00		-
28	Ribbon cart #8750 blk,LX-300+	76.75	20 cart	1,535.00		-		-	10	767.50	10	767.50
29	Scotch tape 1"	26.52	40 rolls	1,060.80	20	530.40		-	10	265.20	10	265.20
30	Masking tape 1"	105.04	30 rolls	3,151.20	10	1,050.40		-	10	1,050.40	10	1,050.40
31	Mouse, USB connection type	127.00	3 pcs	381.00	3	381.00		-		-		-
32	Battery "AAA" heavy duty	18.03	10 pack	180.30		-	5	90.15	2	36.06	3	54.09
33	Battery "AA" heavy duty	17.42	10 pack	174.20	3	52.26	2	34.84	3	52.26	2	34.84

34	Stamping pad ink	24.63	10	bottles	246.30		-		-	5	123.15	5	123.15
35	Puncher big, heavy duty,w/2 hole guide	114.28	8	pcs	914.24	4	457.12	4	457.12		-		-
36	Ink cart, Epson (T6641), black	254.80	15	cart	3,822.00		-	5	1,274.00	5	1,274.00	5	1,274.00
37	Colored paper, short	200.00	2	reams	400.00	2	400.00		-		-		-
38	Paper clip, big plastic coated	12.85	10	boxes	128.50	10	128.50		-		-		-
39	Folder, L- type, A4 size	166.40	3	packs	499.20	3	499.20		-		-		-
40	Permanent marker, blue/black	50.00	10	pcs	500.00		-	5	250.00		-	5	250.00
41	Whiteboard marker,blue/black	30.00	10	pcs	300.00	5	150.00	5	150.00		-		-
42	Eraser,big	2.29	12	pcs	27.48		-		-		-	12	27.48
43	HP Deskjet D2560 colored ink,#60	1,200.00	3	tube	3,600.00	1	1,200.00	1	1,200.00		-	1	1,200.00
44	Black ink, #60	1,000.00	6	tube	6,000.00	2	2,000.00	2	2,000.00		-	2	2,000.00
45	Glue, 130grams (multi-purpose)	44.18	6	jars	265.08	2	88.36		-	2	88.36	2	88.36
46	Plastic envelope long assorted colors	15.00	36	pcs	540.00		-		-	18	270.00	18	270.00
47	Folder, L-type,legal size	203.84	3	packs	611.52	1	203.84		-	1	203.84	1	203.84
48	Sando bag, large,100 pcs/bags	90.00	10	bags	900.00	5	450.00		-	5	450.00		-
49	Sando bag,medium, 100pcs/bags	75.00	20	bags	1,500.00	5	375.00	5	375.00	5	375.00	5	375.00
50	Sando bag,small,100pcs/bags	60.00	20	bags	1,200.00	5	300.00	5	300.00	5	300.00	5	300.00
51	Scissors,big	50.00	12	pcs	600.00	3	150.00	3	150.00	3	150.00	3	150.00
52	Book paper Short S20	200.00	3	reams	600.00		-	3	600.00		-		-
53	Bookpaper long S20	230.00	2	reams	460.00		-	2	460.00		-		-
54	Puncher, heavy duty	350.00	6	pcs	2,100.00		-	6	2,100.00		-		-
55	Masking tape 1"	30.00	12	pcs	360.00		-	12	360.00		-		-
56	Scotch tape 1"	35.00	12	pcs	420.00		-	12	420.00		-		-
57	Ballpen	350.00	3	boxes	1,050.00		-	3	1,050.00		-		-
58	Folder,white system	10.00	100	pcs	1,000.00		-	100	1,000.00		-		-
59	Epson LX 300+ ribbon w/cartridge	180.00	7	pcs	1,260.00		-	7	1,260.00		-		-
60	Ballpen blk,blue	8.00	61	pcs	488.00		-	35	280.00	26	208.00		-
61	Manila paper	6.00	20	pcs	120.00		-		-	20	120.00		-
62	Bond paper A4	190.00	5	reams	950.00		-		-	5	950.00		-
63	Bond paper legal size	210.00	5	reams	1,050.00		-		-	5	1,050.00		-
64	Plastic envelope assorted color	17.00	30	pcs	510.00		-		-	30	510.00		-
65	Cartolina	6.00	20	pcs	120.00		-		-	20	120.00		-
66	Computer mouse, USB type	400.00	8	pcs	3,200.00		-		-	8	3,200.00		-
67	Expanding envelope plastic cover	400.00	10	pcs	4,000.00		-		-		-	10	4,000.00
68	Battery AAA alkaline heavy duty	175.00	10	ses	1,750.00		-		-		-	10	1,750.00
69	Correction tape	25.00	24	pcs	600.00		-		-		-	24	600.00
70	Calculator 12 digits	500.00	3	pcs	1,500.00		-		-		-	3	1,500.00
71	Pentel pen	50.00	12	pcs	600.00		-		-		-	12	600.00
72	Folder long white	8.00	145	pcs	1,160.00		-		-		-	145	1,160.00
73	Staple wire #35	242.00	2	boxes	484.00		-		-		-	2	484.00
74	Scissor 4"	75.00	15	pcs	1,125.00		-		-		-	15	1,125.00
75	Paper fastener,25mmx70mm apart	100.00	6	box	600.00		-		-		-	6	600.00
76	CISS printer ink (black)	120.00	6	tubes	720.00		-		-		-	6	720.00
77	Epson LX-300+ribbon w/cartridge	180.00	5	pcs	900.00		-		-		-	5	900.00

78	Masking tape 1"	42.50	8	pcs	340.00	-	-	-	-	8	340.00	
79	Scotch Tape	42.00	8	pcs	336.00	-	-	-	-	8	336.00	
80	Pentel pen,black	40.00	111	pcs	4,440.00	-	-	111	4,440.00	-	-	
81	Sign pen,black	46.93	30	pcs	1,407.90	-	-	30	1,407.90	-	-	
82	Stapler #10	32.00	111	pcs	3,552.00	-	-	111	3,552.00	-	-	
83	Notebook	10.00	35	pcs	350.00	-	35	350.00	-	-	-	
84	Plastic envelop	25.00	35	pcs	875.00	-	35	875.00	-	-	-	
85	Manila paper	5.00	35	pcs	175.00	-	35	175.00	-	-	-	
86	Pentel pen,black,blue	35.00	10	pcs	350.00	-	10	350.00	-	-	-	
87	Flash drive,8GB	470.00	1	pcs	470.00	-	1	470.00	-	-	-	
88	Ballpen	6.00	100	pcs	600.00	-	25	150.00	50	300.00	25	150.00
89	Bond paper A4	190.00	10	reams	1,900.00	-	3	570.00	7	1,330.00	-	
90	Bond paper,legal size	235.00	6	reams	1,410.00	-	-	-	6	1,410.00	-	
91	Carbon film A4 size,100 sheets	197.58	1	box	197.58	-	-	-	-	1	197.58	
92	Cartolina,assorted color,20 pcs	64.48	2	pack	128.96	-	2	128.96	-	-	-	
93	Correction tape,6 m.	45.00	20	pcs	900.00	-	5	225.00	10	450.00	5	225.00
94	Envelope,documentary,legal size	507.40	1	box	507.40	-	-	-	1	507.40	-	
95	Eraser,felt,for blackboard/whiteboard	11.11	1	pcs	11.11	-	-	-	1	11.11	-	
96	Fastener, for paper,metal,50 sets	57.09	2	box	114.18	-	-	-	-	2	114.18	
97	Folder,(tagboard,legal size)	203.84	3	pack	611.52	-	-	-	2	407.68	1	203.84
98	Folder,fancy,lega,50 pcs/bundle	291.20	3	bundle	873.60	-	-	-	3	873.60	-	
99	Glue all,130 grams	60.00	3	bottles	180.00	-	-	-	3	180.00	-	
100	Highlighter (stabilo boss)	75.00	12	pcs	900.00	-	3	225.00	6	450.00	3	225.00
101	Index card,5x8	1.00	1400	pcs	1,400.00	-	-	-	700	700.00	700	700.00
102	Ink cart,epson epson T6641 B,C,M,Y	120.00	20	tube	2,400.00	-	4	480.00	16	1,920.00	-	
103	Marker,permanent,bullet type,blk	35.55	6	pcs	213.30	-	3	106.65	3	106.65	-	
104	Masking tape	105.04	2	pcs	210.08	-	2	210.08	-	-	-	
105	Notebook,stenographer,40 leaves	10.40	50	pcs	520.00	-	-	-	50	520.00	-	
106	OH pen (black, blue)	80.00	5	pcs	400.00	-	-	-	5	400.00	-	
107	Packaging tape	68.00	6	rolls	408.00	-	-	-	6	408.00	-	
108	Pencil, lead w/eraser	19.62	1	rolls	19.62	-	-	-	1	19.62	-	
109	Record book,300 pages 214mmx278mm	65.00	75	pcs	4,875.00	-	25	1,625.00	40	2,600.00	10	650.00
110	Sign pen,blk & blue	38.10	24	pcs	914.40	-	6	228.60	12	457.20	6	228.60
111	Specialty paper (185 thickness)	60.00	40	pads	2,400.00	-	10	600.00	20	1,200.00	10	600.00
112	Stamp pad ink, v violet,50 ml	24.63	2	bottles	49.26	-	-	-	1	24.63	1	24.63
113	Staple wire,standard	18.92	4	box	75.68	-	1	18.92	2	37.84	1	18.92
114	Tape, packaging,4mm,50 m	30.63	6	rolls	183.78	-	2	61.26	4	122.52	-	
115	Tape,transparent 24mm,50 m	17.37	5	pcs	86.85	-	5	86.85	-	-	-	
116	Bond paper A4	200.00	10	reams	2,000.00	-	-	-	-	10	2,000.00	
117	Bond paper long	200.00	10	reams	2,000.00	-	-	-	-	10	2,000.00	
118	Bond paper short	200.00	10	reams	2,000.00	-	-	-	-	10	2,000.00	
	<b>OTHER SUPPLIES AND MATERIALS</b>		0		-	-	-	-	-	-	-	
119	Dishwashing liquid	75.00	4	bottles	300.00	-	4	300.00	-	-	-	
120	Trash can	150.00	2	pcs	300.00	-	2	300.00	-	-	-	

121	Detergent bar	25.00	12	bars	300.00		-	12	300.00		-		-
122	Meals	100.00	695	covers	69,500.00	130	13,000.00	130	13,000.00	230	23,000.00	205	20,500.00
123	Snacks	50.00	532	covers	26,600.00	50	2,500.00	210	10,500.00	172	8,600.00	100	5,000.00
124	Meals	120.00	255	covers	30,600.00	50	6,000.00	105	12,600.00	50	6,000.00	50	6,000.00
125	Mop head	150.00	2	pcs	300.00		-		-	2	300.00		-
126	Rice	2,300.00	70	sack	161,000.00	17.50	40,250.00	17.50	40,250.00	17.50	40,250.00	17.50	40,250.00
127	Toilet bowl brush	85.00	2	pcs	170.00		-	2	170.00		-		-
128	Rubbing alcohol	49.00	12	bottles	588.00		-	12	588.00		-		-
129	Multi purpose cleaner	75.00	6	bottles	450.00		-	6	450.00		-		-
130	Pitcher 12 liter	235.00	1	pcs	235.00		-		-	1	235.00		-
131	Tary glass big	150.00	2	pcs	300.00		-	2	300.00		-		-
132	Flash drive 16 GB	700.00	2	pcs	1,400.00		-		-	2	1,400.00		-
133	Scotch brite	26.16	6	pcs	156.96		-	6	156.96		-		-
134	Extension wire	300.00	1		300.00		-		-	1	300.00		-
135	Honorarium/speaker	3,000.00	1		3,000.00		-	1	3,000.00		-		-
136	T-shirt	500.00	100	pcs	50,000.00		-	50	25,000.00		-	50	25,000.00
137	Jeepney hiring 1 day activity	3,000.00	2		6,000.00		-	1	3,000.00		-	1	3,000.00
138	Sardines (green)	1,500.00	53.2	boxes	79,800.00	13.3	19,950.00	13.3	19,950.00	13.3	19,950.00	13.3	19,950.00
139	Corned beef	1,800.00	5	boxes	9,000.00	1.25	2,250.00	1.25	2,250.00	1.25	2,250.00	1.25	2,250.00
140	Snacks	40.00	260	covers	10,400.00	65	2,600.00	65	2,600.00	65	2,600.00	65	2,600.00
141	Day care worker congress pack lunch	125.00	130	packs	16,250.00		-	130	16,250.00		-		-
142	Youth festival meals	120.00	40	covers	4,800.00		-		-		-	40	4,800.00
143	Youth festival snacks	40.00	40	covers	1,600.00		-		-		-	40	1,600.00
144	OSY quarterly meetings - meals	120.00	140	covers	16,800.00	35	4,200.00	35	4,200.00	35	4,200.00	35	4,200.00
145	OSY quarterly meetings - snacks	35.00	140	covers	4,900.00	35	1,225.00	35	1,225.00	35	1,225.00	35	1,225.00
146	Year -end conference - meals	150.00	135	covers	20,250.00		-		-		-	135	20,250.00
147	Year -end conference - snacks	150.00	80	covers	12,000.00		-		-		-	80	12,000.00
148	ECCD training - meals	143.75	280	covers	40,250.00		-		-	280	40,250.00		-
149	ECCD training - snacks	30.10	560	covers	16,856.00		-		-	560	16,856.00		-
150	Youth leadership training (2days) meals	120.00	140	covers	16,800.00		-		-		-	140	16,800.00
151	Youth leadership training (2days) snacks	40.00	140	covers	5,600.00		-		-		-	140	5,600.00
152	Basic Business Management training - meals	150.00	100	covers	15,000.00		-	100	15,000.00		-		-
153	Basic Business Management training - snacks	50.00	120	covers	6,000.00		-	120	6,000.00		-		-
154	Alcohol,70%,ethyl,500ml	47.82	18	bottles	860.76		-	18	860.76		-		-
155	Coffee	70.00	12	dozen	840.00	12	840.00		-		-		-
156	Brown sugar	50.00	6	kilos	300.00	6	300.00		-		-		-
157	Milk,180 grams	80.00	20	pcs	1,600.00	20	1,600.00		-		-		-
158	Cups & saucer porcelain	800.00	2	dozen	1,600.00	1	800.00		-	1	800.00		-
159	Assorted Educational toys	3,500.00	0		-		-		-		-		-
160	Pail,20L capacity	450.00	4	pcs	1,800.00	2	900.00		-	2	900.00		-
161	Bowl, 1 liter capacity	80.00	6	pcs	480.00	3	240.00		-	3	240.00		-
162	Storage box 70 liter	650.00	4	units	2,600.00	2	1,300.00		-	2	1,300.00		-
163	Boys T-shirt,assorted sizes	1,200.00	2	dozen	2,400.00		-	2	2,400.00		-		-
164	Drinking glass,12 oz	600.00	2	dozen	1,200.00	1	600.00		-		-	1	600.00

165	Volleyballs	500.00	2	pcs	1,000.00	2	1,000.00		-		-		-
166	Christmas décor, assorted	5,000.00	1		5,000.00		-		-		-	1	5,000.00
167	Tissue, 2 ply	300.00	2	dozen	600.00		-	2	600.00		-		-
168	Girls T-shirt, assorted sizes	1,200.00	2	dozen	2,400.00		-	2	2,400.00		-		-
169	Multi insect killer	300.00	5	bottles	1,500.00	5	1,500.00		-		-		-
170	Boys shorts,assorted sizes	1,200.00	1	dozen	1,200.00		-	1	1,200.00		-		-
171	Girls short, assorted sizes	1,200.00	1	dozen	1,200.00		-	1	1,200.00		-		-
172	Laundry soap,bar	300.00	1	dozen	300.00		-	1	300.00		-		-
173	Laundry soap,powder,120 grams	150.00	3	dozen	450.00		-	3	450.00		-		-
174	Shampoo, sachet	60.00	2	dozen	120.00		-	2	120.00		-		-
175	Bath soap, regular size	24.00	18	bars	432.00		-	18	432.00		-		-
176	Ladies panty , medium	600.00	1	dozen	600.00		-		-		-	1	600.00
177	Dishwashing liquid 500ml	960.00	1	dozen	960.00		-	1	960.00		-		-
178	Toothbrush,big	420.00	2	dozen	840.00	1	420.00	1	420.00		-		-
179	Toothpaste	60.00	2	dozen	120.00	1	60.00	1	60.00		-		-
180	Slipper,6-10	720.00	2	dozen	1,440.00		-		-		-	2	1,440.00
181	Brief assorted kid size	720.00	2	dozen	1,440.00		-		-		-	2	1,440.00
182	Soft broom	150.00	3	pcs	450.00		-	3	450.00		-		-
183	Panty kids size, assorted	600.00	2	dozen	1,200.00		-		-		-	2	1,200.00
184	Toilet cleaner, 500ml	2,160.00	1	dozen	2,160.00	1	2,160.00		-		-		-
185	Toilet brush w/handle	65.00	3	pcs	195.00	3	195.00		-		-		-
186	Toilet deodorizer	600.00	1	dozen	600.00	1	600.00		-		-		-
187	Tarpaulin, 12x8	2,000.00	1		2,000.00		-		-	1	2,000.00		-
188	T-shirt ,kids size assorted sizes	1,200.00	2	doz	2,400.00		-	2	2,400.00		-		-
189	White writing board,8.5x13	1,000.00	1	units	1,000.00	1	1,000.00		-		-		-
190	Bolo (itak/sundang)	380.00	2	pcs	760.00	2	760.00		-		-		-
191	Shovel (guna)	200.00	4	pcs	800.00	4	800.00		-		-		-
192	Laundry basin, Aluminum	450.00	2	units	900.00	2	900.00		-		-		-
193	Dipper,1L capacity	75.00	6	pcs	450.00	3	225.00	3	225.00		-		-
194	T-shirts	400.00	40	pcs	16,000.00		-	40	16,000.00		-		-
195	Soft broom (tambo)	100.00	3	pcs	300.00		-	3	300.00		-		-
196	Stick Broom (ting ting)	30.00	5	pcs	150.00		-	4	120.00	1	30.00		-
197	Cleaner,toilet bowl & urinal	225.00	6	bottles	1,350.00		-	3	675.00	3	675.00		-
198	Toilet tissue,12 rolls per pack	125.00	3	pcs	375.00		-	3	375.00		-		-
199	Toilet tissue,12 rolls per pack	67.60	6	packs	405.60		-	4	270.40	2	135.20		-
200	Air freshener,280ml/can	83.20	3	bottles	249.60		-	3	249.60		-		-
201	Alcohol 70%,ethyl, 500ml	47.82	12	bottles	573.84		-		-	6	286.92	6	286.92
202	Pale big	500.00	4	pcs	2,000.00		-	4	2,000.00		-		-
203	Mopbucket	1,820.00	1	pcs	1,820.00		-	1	1,820.00		-		-
204	Signage	2,000.00	2	pcs	4,000.00		-	2	4,000.00		-		-
205	Stapler,binder type,heavy duty	878.80	1	pcs	878.80		-	1	878.80		-		-
206	Battery Size AA	35.00	12	packs	420.00		-	6	210.00	6	210.00		-
207	Jeepney Hiring (6 Jeepney)	6,665.00	6	jeepneys	39,990.00		-	6	39,990.00		-		-
208	Rice(commercial)	2,200.00	760	kls	1,672,000.00		-		-	760	1,672,000.00		-

209	Pork, lean meat	200.00	6720	kls	1,344,000.00		-	-	6720	1,344,000.00		-
210	Chicken, dressed	150.00	2688	kls	403,200.00		-	-	2688	403,200.00		-
211	Fish	150.00	1344	kls	201,600.00		-	-	1344	201,600.00		-
212	beef, loin	250.00	672	kls	168,000.00		-	-	672	168,000.00		-
213	Eggs XL size	180.00	1344	tray	241,920.00		-	-	1344	241,920.00		-
214	Mongo	90.00	672	kls	60,480.00		-	-	672	60,480.00		-
215	Dilis, (small size)	350.00	336	kls	117,600.00		-	-	336	117,600.00		-
216	Spaghetti (1kl noodles,1kl Sauce,1pck Cheese)	250.00	1344	set	336,000.00		-	-	1344	336,000.00		-
217	Fresh pancit	42.00	1344	kls	56,448.00		-	-	1344	56,448.00		-
218	Chocolate powder, 300 grms	75.00	1344	packs	100,800.00		-	-	1344	100,800.00		-
219	Powdered milk, 300 grms	200.00	1344	packs	268,800.00		-	-	1344	268,800.00		-
220	Centrifugal sugar	45.00	1344	kls	60,480.00		-	-	1344	60,480.00		-
221	Sotanghon, imported	200.00	672	kls	134,400.00		-	-	672	134,400.00		-
222	Soy Sauce, plastic bottles	42.00	1344	bots	56,448.00		-	-	1344	56,448.00		-
223	Cooking Oil,plastic bottles	100.00	1344	bots	134,400.00		-	-	1344	134,400.00		-
224	Potatoes	90.00	1344	kls	120,960.00		-	-	1344	120,960.00		-
225	Carrots	90.00	1344	kls	120,960.00		-	-	1344	120,960.00		-
226	Onion bulb	100.00	672	kls	67,200.00		-	-	672	67,200.00		-
227	GArlc	100.00	336	kls	33,600.00		-	-	336	33,600.00		-
228	Sayote	5.00	4000	pcs	20,000.00		-	-	4000	20,000.00		-
229	Squash	30.00	1344	kls	40,320.00		-	-	1344	40,320.00		-
230	Dinner Plate	15.00	1209	pcs	18,135.00		-	-	1209	18,135.00		-
231	Soup Bowl	14.00	1209	pcs	16,926.00		-	-	1209	16,926.00		-
232	Glass	10.00	1209	pcs	12,090.00		-	-	1209	12,090.00		-
233	Spoon	12.00	1209	pcs	14,508.00		-	-	1209	14,508.00		-
234	Fork	12.00	1209	pcs	14,508.00		-	-	1209	14,508.00		-
235	Cup	12.00	1209	pcs	14,508.00		-	-	1209	14,508.00		-
236	Caldron	500.00	49	pcs	24,500.00		-	-	49	24,500.00		-
237	Kawali	500.00	49	pcs	24,500.00		-	-	49	24,500.00		-
238	MIAC monthly meeting - Meals	100.00	300	covers	30,000.00		-	-	150	15,000.00	150	15,000.00
239	MIAC monthly meeting- snacks	50.00	300	covers	15,000.00		-	-	150	7,500.00	150	7,500.00
240	MAT monthly meeting - snacks	50.00	300	covers	15,000.00		-	-	150	7,500.00	150	7,500.00
241	Cluster meeting - meals	200.00	100	covers	20,000.00		-	-	50	10,000.00	50	10,000.00
242	Cluster meeting - snacks	100.00	100	covers	10,000.00		-	-	50	5,000.00	50	5,000.00
243	Cluster meeting - lechon	7,000.00	1	heads	7,000.00		-	-	1	7,000.00		-
244	Toner for Epson L220 colored	300.00	15	bots	4,500.00		-	-		-	15	4,500.00
245	Epson ink black	350.00	10	bots	3,500.00		-	-		-	10	3,500.00
246	Stand Fan	2,000.00	1	units	2,000.00		-	-		-	1	2,000.00
	<b>IT,OFFICE &amp; COMMUNICATION EQUIPMENT</b>		0		-		-	-		-		-
247	Desktop computer	34,000.00	1	unit	34,000.00	1	34,000.00		-	-		-
248	Laptop	31,000.00	1	unit	31,000.00	1	31,000.00		-	-		-
249	Typewriter	30,000.00	1	unit	30,000.00		-	1	30,000.00		-	-
250	Flash drive, 16GB,USB 2.0 plug and play	350.00	6	pcs	2,100.00		-	4	1,400.00	2	700.00	-
	<b>TOTAL</b>				1,401,343.00							

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

VIRGINIA ANDAGAN

(Head of Department/Office)